

By: Overview, Scrutiny and Localism Manager

To: Regeneration and Economic Development Policy Overview Committee, 24 September 2009

Subject: **UPDATE ON SELECT COMMITTEE WORK**

Classification: Unrestricted

---

Summary: This report updates Members on the process for approving a Select Committee Topic Review Work Programme.

---

### **Select Committee Topic Review Work Programme**

1. (1) As part of the spring and summer cycle of POC meetings, Members were asked to submit suggestions for topics for Select Committee Topic Reviews.

(2) The suggestions received will be subject to an assessment process, part of which will include seeking the comments of the Directorate and Cabinet Members, in order to assist the Policy Overview Co-ordinating Committee (POCC) to agree a Work Programme that adds value for the residents of Kent. The POCC will meet on 16 October 2009 to consider all suggestions for Topic Reviews, and the proposer will be invited to the POCC meeting to put forward their suggestion, supported by officers from the Directorate and, if appropriate, the Cabinet Member. Any Member who would like to have more information about the assessment process or requires a copy of a form should, in the first instance, contact Theresa Grayell, who supports this POC.

(3) The Committee is reminded of the recent decision of the County Council that, once a Topic Review has been included in the Work Programme, as agreed by the POCC, the detailed Terms Of Reference of each review will be developed by a cross-party Member Group (one from each Group) for approval by the Select Committee.

(5) Following the meeting of the POCC on 16 October 2009, Members will be informed of the agreed Select Committee Topic Review Programme and advised of the progress of any topic which is close to, or crosses over into, the remit of this POC.

#### **Recommendation:**

2. Members are asked to note the process for agreeing a Select Committee Topic Review Programme.

Theresa Grayell, Democratic Services Officer,  
Tel No: 01622 694277

e-mail: [theresa.grayell@kent.gov.uk](mailto:theresa.grayell@kent.gov.uk)

Background Information: *Nil*

